

## Schedule 3

### List Transmission Times

#### 1. Transmission Times

##### 1.1 Warned and Firm Lists

1.1.1 The frequency and time of publication of warned and firm lists varies between court centres: it is not therefore possible to specify transmission times for the purposes of this agreement, save to state that:-

- each court centre will aim to transmit its warned and (where appropriate) firm lists as soon as practicable after production;
- each court centre will transmit its warned lists not less than ten working days before the cases included are due to begin, in accordance with the provisions of the Court Service Charter for Court Users.

##### 1.2 Daily Lists

1.2.1. In accordance with the Guidelines for Listing Officers, issued with the authority of the Presiding Judges, each court centre will aim to produce a draft daily list by 14.00 and a final daily list by 15.30 the working day preceding the date to which the list relates, and to transmit each to the CONTRACTOR as soon as reasonably practicable. The daily courtroom list will be available for transmission at the same time as the daily list. The CONTRACTOR will bear in mind that factors outside the control of the listing officer (such as the need to await a ruling on a half-time submission of no case to answer, or on a point of law such as admissibility of evidence) may prevent the court centre from meeting the deadlines specified in the guidelines.

#### 2. Transmission of lists to several CONTRACTORS

2.1. Where there is more than one CONTRACTOR receiving lists from a court centre, the order of transmission shall be random for each separate transmission. The time targets above are not affected.

#### 3. Exceptions

3.1. Under certain circumstances where the AUTHORITY requires direct and urgent access to a CREST system, the communication line from a Court Centre may not be available for the transmission of lists to the CONTRACTOR. The AUTHORITY shall make best endeavours to inform the CONTRACTOR as soon as is possible of such a circumstance and shall, if necessary, activate the fallback measures as defined in Schedule 4 for the duration of the unavailable period.