

London Libraries Consortium

Contract Monitoring Meeting

Date: 21st February, 2005

Location: Wandsworth

Time: 2.00 – 4.00pm

Draft agenda

1. Introductions
2. Contract progress –
 - Achieved
 - Outstanding
 - Issues
3. Operational Team Structure
 - Agree roles and responsibilities
4. The Way Forward with the Partnership
 - Future DS developments
 - How to deal with new partners
 - Potential new partners
5. Any other business
 - Double Take on Orders – Compensation discussion
 - Escrow agreement
6. Frequency of future meetings.
 - Next Meeting date and venue